



Republic of the Philippines
Department of Education
Region IV – A CALABARZON
DIVISION OF TAYABAS CITY
Tayabas City



DIVISION MEMORANDUM NO. 333

TO : **OIC-ASST. SCHOOLS DIVISION SUPERINTENDENT
CHIEFS, CID AND SGOD
CID AND SGOD
HEADS, PUBLIC ELEMENTARY AND SECONDARY SCHOOLS
All others concerned**

FOR : **CATHERINE P. TALAVERA, Ph.D.**
OIC-Schools Division Superintendent

BY: **MR. EDWIN PAUL M. NAVARRO**
OIC-Assistant Schools Division Superintendent

SUBJECT: **FINALIZATION OF ANNUAL IMPLEMENTATION PLAN 2018**

DATE : **December 07, 2017**

By virtue of R.A. No. 9155, known as *Governance of Basic Education Act of 2001*, several initiatives such as Performance Review anchored on the RPMS, incorporated in the IPCRF and OPCRF, planning, implementation, and evaluation of the SIP and AIP against the strategic direction of the Division, have been endeavored by the Schools Division of Tayabas City.

Relevant to the aforementioned, a sequel, which is the finalization of the Annual Implementation Plan 2018, a practical guide in the schools' priority determination that shall impact the teaching-learning process, is deemed necessary.

This further aims to strengthen School-Based Management.

Hence, the finalization of AIP 2018.

Attached is the list of participants who are expected to be at the **ORN, Luis Palad Integrated High School, on December 18-20, 2017 at 7:30** for the said activity. Likewise, the Indicative Program of Activities is tagged.

Wide dissemination of this Memorandum is desired.

SGOD/ FINALIZATION OF SIP 2018
DM- 333

We are an emerging division where excellence is a habit and allegiance for quality is a pledge.
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FINALIZATION OF ANNUAL IMPLEMENTATION PLAN 2018
DECEMBER 18-20, 2017

LIST OF PARTICIPANTS

- 1 CATHERINE P. TALAVERA, Ph. D.
- 2 EDWIN PAUL M. NAVARRO
- 3 EDWIN R. RODRIGUEZ
- 4 IMELDA C. RAYMUNDO
- 5 MARIFE R. LAGAR
- 6 LUZVIMINDA A. SALUDARES
- 7 FIDELIZA V. LUCES
- 8 NONILON NADAL
- 9 LOUIE L. FULLEDO
- 10 GEORGIA P. TALABONG
- 11 SANCHO CALATRAVA
- 12 RICHELLE QUINTERO
- 13 CHRISTIAN BABLES
- 14 GENEROSA ZUBIETA
- 15 PELAGIA MANALANG
- 16 JOSEPH JAY AUREADA
- 17 SHERWIN QUESEA
- 18 MILDRED GALLENO
- 19 MICHELLE GABUYA
- 20 BRYAN R. ARGETE
- 21 LARVIN LABRADA
- 22 ADRIAN N. NAYNES
- 23 DR. JOY BUBAN
- 24 JEFFREY DIMAILIG
- 25 ALONA C. CRISANTO
- 26 MICHELLE ANYAYAHAN
- 27 AIZA REYES
- 28 LEA A. COSICO
- 29 MARIA CONSUELO FIGUEROA
- 30 MARIETA GUTIERREZ
- 31 WALDYMAR A. PASACSAC
- 32 PATRIA D. CABRIGA
- 33 JOHN BENEDICT M.AGUERRA
- 34 MAURINA D. CABUYAO
- 35 LEONORA D. DE RAMA
- 36 ELPEDIA C. PALAYAN
- 37 MARIA LUISA ABUEL
- 38 MAY ESTER RUBIO
- 39 ARLENE D. PAGANA
- 40 ALDWIN V. CAPISTRANO
- 41 GLENDA CAPISTRANO
- 42 GIRLIE ABARARICIA
- 43 JULIET M. LABITA
- 44 MARISSA CAPISTRANO
- 45 ALITA C. RODRIGUEZ
- 46 HONESTO CAAGBAY JR.
- 47 MONICA P. BAUTISTA
- 48 TERESA E. ANDAYA
- 49 MARIA GRACIA R. NAYNES
- 50 LUZ A. PACAIGUE
- 51 MELINDA A. BUNCAYO
- 52 MA. LINA L. AYANGCO
- 53 MARIAN O. FLORES
- 54 MARILOU S. RAZALAN
- 55 JOCELYN NANEZ
- 56 DENNIS O. LABITA
- 57 RONAN R. RANILLO
- 58 LORYNEL C. DE SAGUN
- 59 LEAH C. CLADO
- 60 BABYLYN OLANDES
- 61 NATALIA A. ANDAYA

- 62 ROSHAYNE V. MARCELLANA
- 63 MA. EDESSA S. CONTRERAS
- 64 RODERICK O. HUGO
- 65 FLORA P. PUCHERO
- 66 ROWENA O. SABIDURIA
- 67 WALTER PAGANA
- 68 LOREGEN GAPASANGRA
- 69 CECILLE PINGOL
- 70 EVELYN R. PALAMBIANO
- 71 GRACE CABILI
- 72 RUEL CABUYAO
- 73 FERDINAND GLOR
- 74 GERALDINE CONSTANTINO
- 75 MICHAELLA RADA
- 76 REMPSON SUMILANG
- 77 CORAZON BORBON

Indicative Program of Activities
FINALIZATION OF ANNUAL IMPLEMENTATION PLAN 2018
Date: December 18-20, 2017
Venue: Orlando R. Nadres, LPIHS

DAY 01

7:30-8:30 – Registration and Opening Program
8:30-9:00 – Levelling of Expectations
9:00-12:00 – Evaluation of PPAs/Review of OPCRF/Reflection on Practices
12:00-1:00 – Lunch Break
1:00 -5:00 – Adjustments of AIP 2018

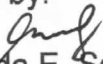
DAY 02

8:00-8:30 – MOL
8:30-12:00 – Finalization and Evaluation of the AIP 2018
12:00-1:00 – Lunch Break
1:00-5:00 – Continuation of Writeshop

DAY 03

8:00-8:30 – MOL
8:30-12:00 Presentation of Finalized AIP 2018
12:00-1:00 – Lunch Break
1:00-4:00 – Continuation of Presentation
4:00-5:00 – Closing Program

Prepared by:


Luzviminda E. Saldares
EPs II In-charge of SBM